



# E-learning Platform Technical Manual



Co-funded by  
the European Union



## E-learning Platform

To view the products created for the **DiSuDeSME project**, you need to register on “Erudire” e-learning platform at <http://www.erudire.it/> by logging in at the box in the top right hand corner as shown as follows:



The image shows a screenshot of the Erudire website. The header includes the Erudire logo, social media icons, and a 'LOGIN' button. A navigation menu is visible below the header. The main content area features a large illustration with the text 'TEACHING' and 'E-LEARNING'. A yellow arrow points from the 'LOGIN' button in the header to a detailed view of the login form, which consists of two input fields: 'Username' and a password field (indicated by asterisks), followed by a teal arrow button.

## Create an account

Username

Password

Remember username

LOG IN

Forgotten your username or password?

Cookies must be enabled in your browser ?

Some courses may allow guest access

LOG IN AS A GUEST

### Is this your first time here?

For full access to this site, you first need to create an account.

CREATE NEW ACCOUNT

**If you do not have access credentials**, you need to register, by clicking on «**create an account**» on the homepage of the platform

After you have clicked on «create an account» you need to follow the registration procedure available

# Create an account

Then complete the boxes with the information required

## Erudire

### Age and location verification

What is ! your age?

In which ! country do you live?

There are required fields in this form marked !.

### Why is this required?

This information is required to determine if your age is over the digital age of consent. This is the age when an individual can consent to terms and conditions and their data being legally stored and processed.

## Erudire

*e-learning per aziende e privati*

### New account

[Collapse all](#)

#### Choose your username and password

Username !  !  
- Missing username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as \*, -, or #

Password !  !  
- Missing password

#### More details

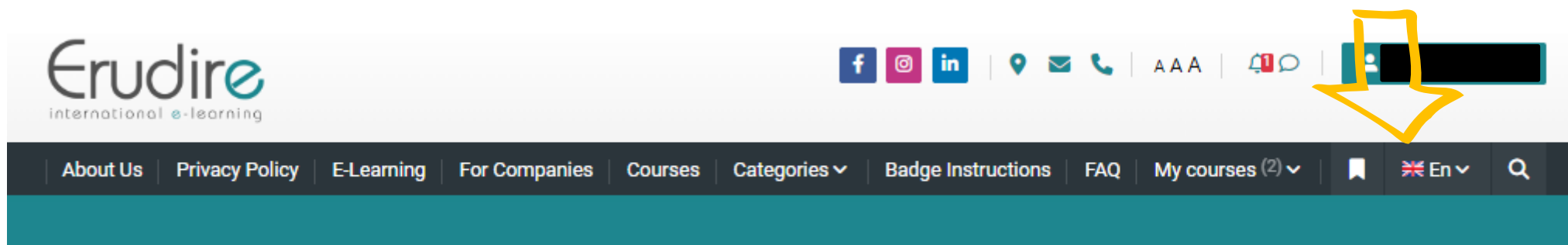
## Create an account

### Please bear in mind to:

- ✓ Complete the "New account" form with the data requested.
- ✓ An email will be sent to the address you provided
- ✓ If you do not receive the email, **please check your spam folder before contacting us**
- ✓ Read the email and click on the link contained in the message
- ✓ After confirming your account, you will be authenticated by the system
- ✓ Once authenticated, you will be able to choose which course to register for
- ✓ When you reset the password, please remember that the link received by email is valid only for 30 minutes (PLEASE CHECK YOUR SPAM BOX if you do not receive a link straight after registering)

## Choice of language

To choose the navigation language, all you need to do is select it from the menu bar.



## Access to audio-visual products

After having logged in with the credentials you have or those you have created, you need to click on the **«categories»** tab at the top, then on **«Erasmus+ 2021-2027»** course category in the homepage of the platform and choose **«DiSuDeSME»**



### DISUDESME

DiSuDeSME – Digitalisation for sustainable development of SMEs is the project financed by the Erasmus+ European Union program. The main aim of the project is to provide appropriate curriculum on topics related to sustainable Digital Transformation Training Scheme for SMEs.

The course consists of **4 modules** that cover the topics of **Innovation-enabling policy & regulation, Green(er) Technologies, Digital Social Innovation and Circular Economy** and are in the form of **interactive OERs** containing a multitude of further information materials.

**Non-editing teacher:** National Agency  
**Enrolled students:** 14

ENTER THIS COURSE



Then click on **«Enter this course»**

# Access to audio-visual products

To access the products, you **have to choose the group first**



Choose the group

Choose a group

Please choose your group in order to access the course resources

## ▼ MODULE 1 - INNOVATION-ENABLING POLICY & REGULATION



1.1 - SUSTAINABLE MANAGEMENT APPROACH AND STRATEGIES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare



1.2 - THE ROLE EU POLICY AND REGULATIONS IN SME DEVELOPMENT PROCESSES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare



1.3 - SUSTAINABLE DIGITAL MARKETING STRATEGIES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare



## Access to audio-visual products

To do this, please click on the sentence “**Choose the group**” highlighted in red and tick the right box

### Choose the group

Gruppi separati

Visualizza 10 risposte di 10 partecipanti

Scelta	Gruppo	VISUALIZZA DESCRIZIONE	Membri	Membri del gruppo
<input type="checkbox"/>	EN - OTHERS		0	VISUALIZZA MEMBRI DEL GRUPPO
<input type="checkbox"/>	PL - POLAND		2	
<input type="checkbox"/>	IT - ITALY		2	
<input type="checkbox"/>	LT - LITHUANIA		5	
<input type="checkbox"/>	ES - SPAIN		1	
<input type="checkbox"/>	BE - BELGIUM		0	

Now clicking on **“click here”** you can return to the list of training materials contained in the DiSuDeSME course.

## Choose the group

Your choice has been saved



Separate groups: IT - ITALY

Please choose your group in order to access the course resources

After choosing, **click here** to return to the list of contents.

Your selection: IT - ITALY

## Access to audio-visual products

At this point, you can choose the products created in English and in one of the language of the group chosen.



▼ MODULE 1 - INNOVATION-ENABLING POLICY & REGULATION

- 1.1 - SUSTAINABLE MANAGEMENT APPROACH AND STRATEGIES [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo
- 1.2 - THE ROLE EU POLICY AND REGULATIONS IN SME DEVELOPMENT PROCESSES [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo
- 1.3 - SUSTAINABLE DIGITAL MARKETING STRATEGIES [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo

▼ MODULE 2 - THE MODEL OF CIRCULAR ECONOMY

- 2.1 - CIRCULAR ECONOMY [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo
- 2.2 - ENVIRONMENTAL WASTE DISPOSAL [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo
- 2.3 - TECHNOLOGIES FOR CIRCULAR ECONOMY [Visualizzare](#)  
Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Entering the course, all you do is **click on the icons** of the unit you would like to see.

**You have to proceed step by step along the course to complete it!**



# Badge Platform Manual

# Open Badges

Open Badges are **visual tokens** of achievement, affiliation, authorization, or other trust relationship sharable across the web.

Open Badges **represent a more detailed picture than a CV** or résumé as they can be presented in ever-changing combinations, creating a constantly evolving picture of a person's lifelong learning.

Open Badges are **digital credential systems** that adopt the OBI - Open Badges Infrastructure standard and apply the blockchain in line with the IMS Global Standard, as a tool to represent, understand (both human and machine), **verifiability, traceability, sharing, portability and recognition of the results or skills achieved** by a learner even in **non-formal contexts** (e-learning and WBL)

# Open Badges

Home > Courses > Erasmus+ 2021-2027 > disudesme

Course management

DiSuDeSME - Digitalisation for sustainable development of SMEs

DISUDESME

Co-funded by the European Union

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Choose the group

Please choose your group in order to access the course resources

Table of contents

Expand all

DiSuDeSME - Digitalisation for sustainable development of SMEs

MODULE 1 - INNOVATION- ENABLING POLICY & REGULATION

MODULE 2 - THE MODEL OF CIRCULAR ECONOMY

MODULE 3 - DIGITAL SOCIAL INNOVATION

MODULE 4 - GREEN(ER) TECHNOLOGIES

Administration

Course administration

Settings

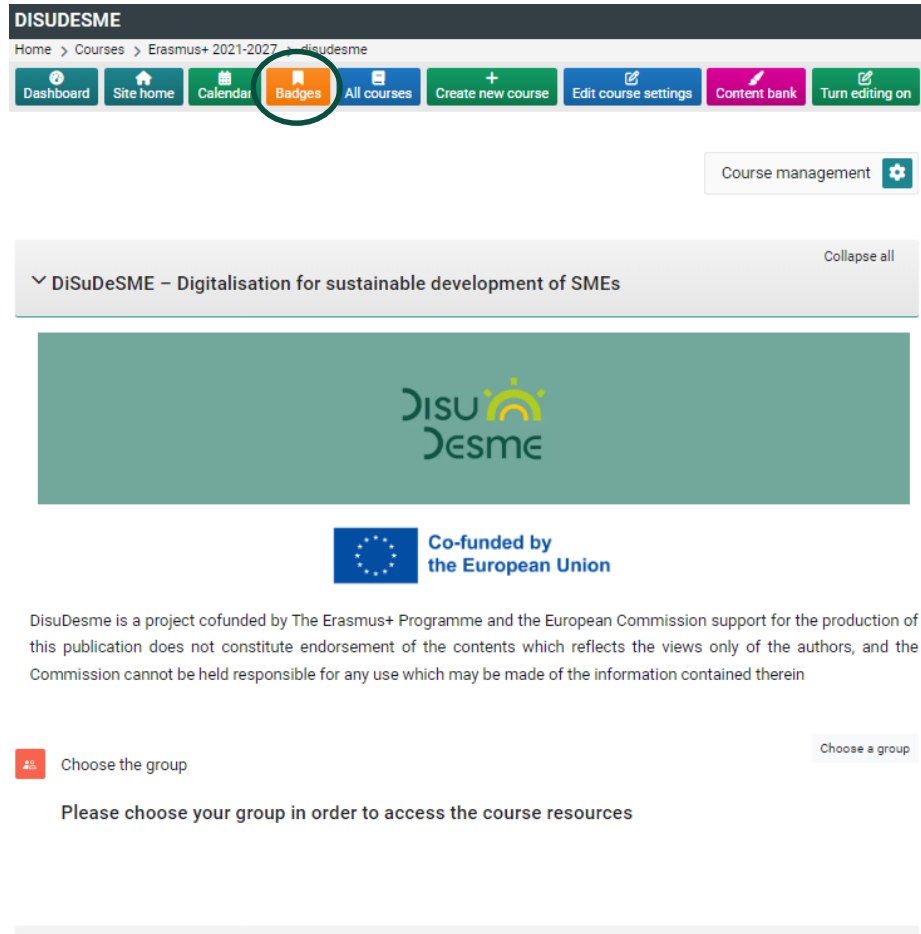
Course completion

Users

Filters

To access the Open Badges pages click on "Badges" on the navigation panel on the right

# Open Badges



The screenshot shows the DISUDESME course management interface. At the top, there is a navigation bar with the following items: Dashboard, Site home, Calendar, Badges (highlighted with a red circle), All courses, Create new course, Edit course settings, Content bank, and Turn editing on. Below the navigation bar, there is a 'Course management' button with a gear icon. The main content area is titled 'DiSuDeSME – Digitalisation for sustainable development of SMEs' and includes a 'Collapse all' button. Below the title, there is a large green banner with the DISUDESME logo. Underneath the banner, there is a 'Co-funded by the European Union' logo. A paragraph of text follows, stating: 'DisuDesme is a project cofunded by The Erasmus+ Programme and the European Commission support for the production of this publication does not constitute endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein'. At the bottom, there is a 'Choose the group' button with a red icon and a 'Choose a group' button. Below these buttons, there is a text prompt: 'Please choose your group in order to access the course resources'.

Once you access the Open Badges page you can see all the “Badges” available for the course.

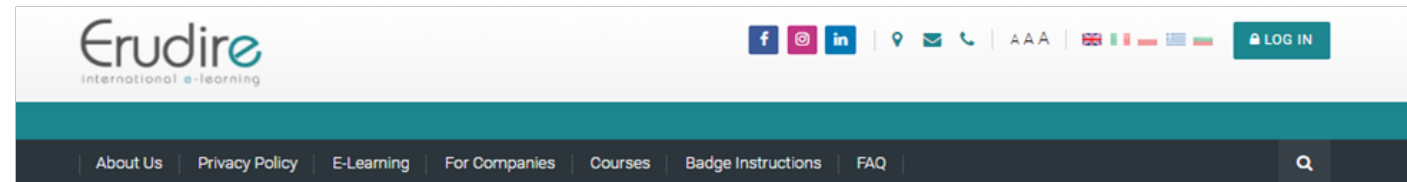
If you **pass all the tests** at the end of each unit you will **receive the DiSuDeSME badge**

## Badges Registration Instructions

In this manual you can also find **the instructions to include the badge earned on the Erudire platform in an online backpack** that collects and organises digital badges and credentials.


CONFORM have linked Erudire platform to the **badgr platform (<https://badgr.com/>)** used by thousands of organizations around the world to create branded learning ecosystems that support their communities with digital credentials, stackable learning pathways, and portable learner records.

To see more click here



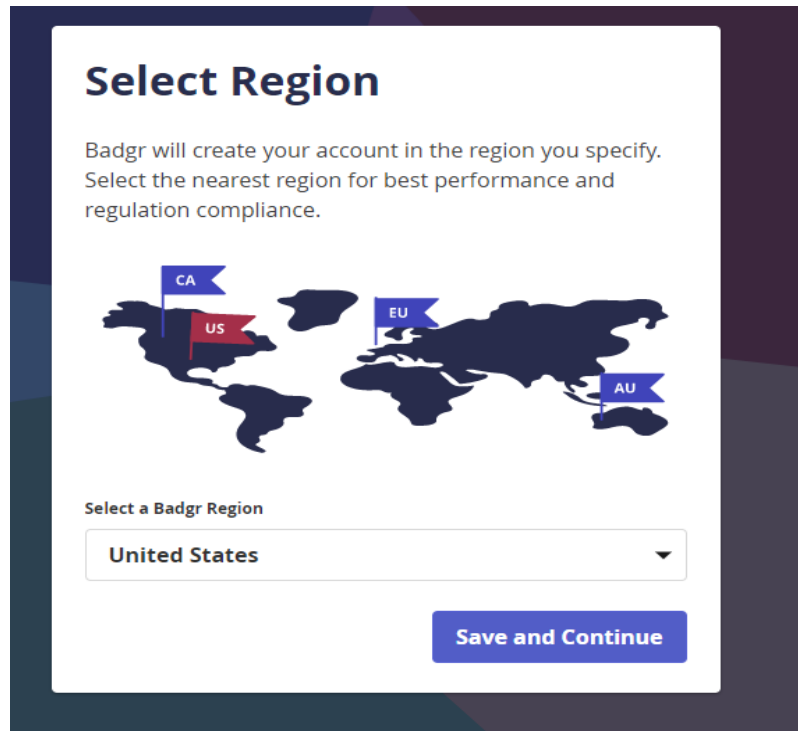


First of all, you need to **register to badgr platform** clicking on “create an account”




The screenshot shows the top navigation bar of the Badgr website. The navigation menu includes links for "Success Stories", "Features and Pricing", "Resources", and "Contact Us". On the right side of the navigation bar, there are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a yellow circle, and a yellow arrow points to it from the right. Below the navigation bar is a large dark blue hero section. At the top left of the hero section is the Badgr logo, a stylized hexagon with radiating lines. To the right of the logo is the tagline "ACHIEVE ANYTHING, RECOGNIZE EVERYTHING". The main headline reads "The Easiest Way to Issue Digital Badges and Micro-Credentials". Below the headline is a paragraph of text: "Thousands of organizations around the world use Badgr to create branded learning ecosystems that support their communities with digital credentials, stackable learning pathways, and portable learner records." In the bottom right corner of the hero section, there is a small white box with a speech bubble icon containing the text "Badgr is In-app ba Teams us worldwid".

and then **select the region** “United States” (this is a bug of the platform. It works only if you choose this region)



**Select Region**

Badgr will create your account in the region you specify. Select the nearest region for best performance and regulation compliance.

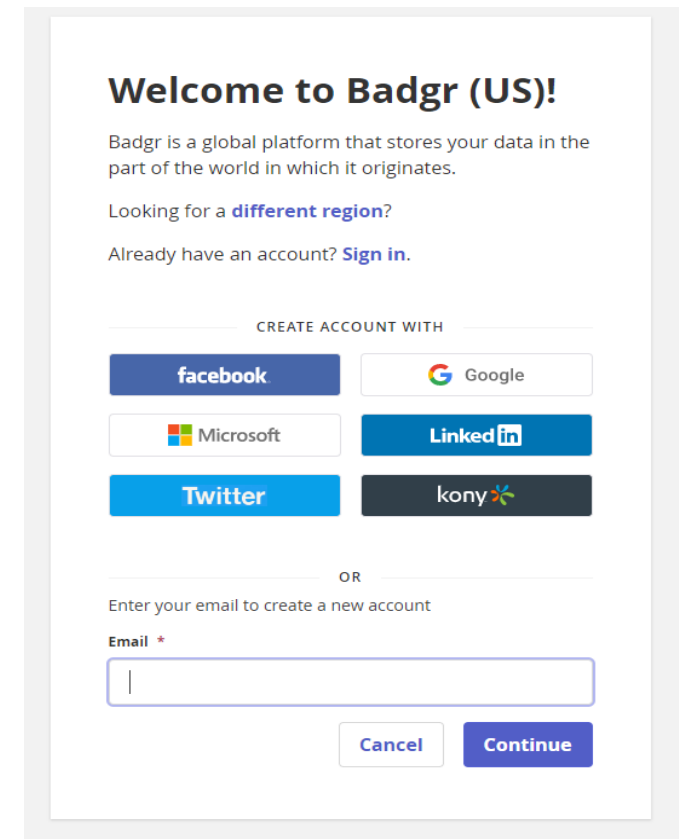


Select a Badgr Region

United States

Save and Continue

and continue the registration



**Welcome to Badgr (US)!**

Badgr is a global platform that stores your data in the part of the world in which it originates.

Looking for a **different region**?

Already have an account? [Sign in](#).

CREATE ACCOUNT WITH

facebook Google

Microsoft LinkedIn

Twitter kony

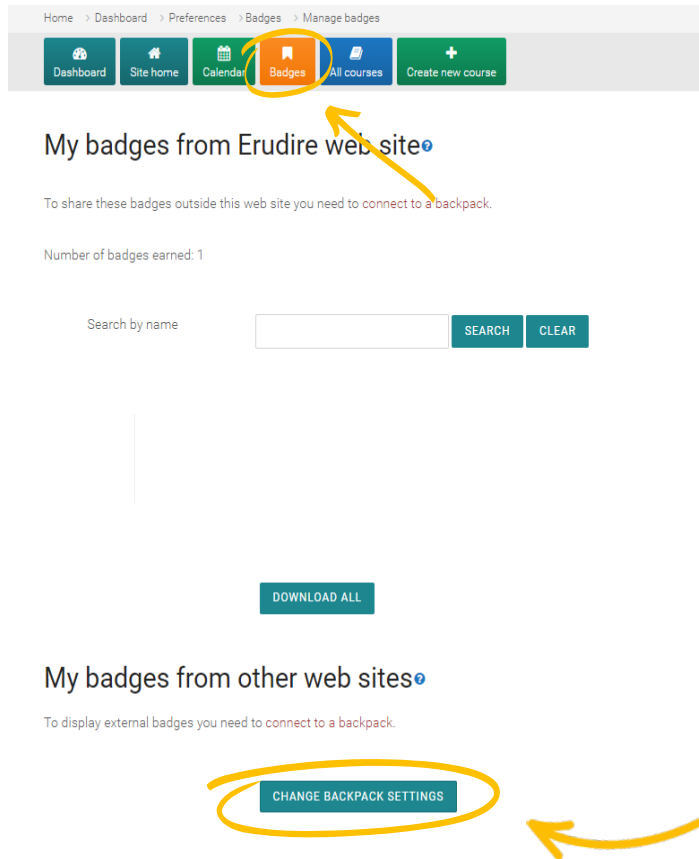
OR

Enter your email to create a new account

Email \*

Cancel Continue

Once the registration has been completed, **you can set your backpack on Erudire platform** clicking on the bottom “badges” of the top menu bar







and then on “Change backpack settings”

Now you have to include your email address and password (click on the pen to edit the box) and click on “connect to backpack”

## Backpack settings

Backpack connection

Backpack URL	https://badgr.io
Status	Not connected
Email address  	<input type="text"/>
Password	<i>Click to enter text</i>  



CONNECT TO BACKPACK

There are required fields in this form marked .



An email will be sent to **activate the backpack connection**

*(please remember to check your spam box and follow the instructions)*

A verification email has been sent to [REDACTED] Click on the verification link in the email to activate your Backpack connection.  



## Backpack settings

- Backpack connection	
Status	Verification pending
Email address	[REDACTED]


RESEND VERIFICATION EMAIL


CONNECT USING A DIFFERENT EMAIL ADDRESS



After verifying the email, **the backpack will be connected to the Erudire platform.**


Thanks for verifying your email address. You are now connected to your backpack.  


## Backpack settings

 Collapse all



 Backpack connection

URL	https://badgr.io
Status	Connected
Email address	 



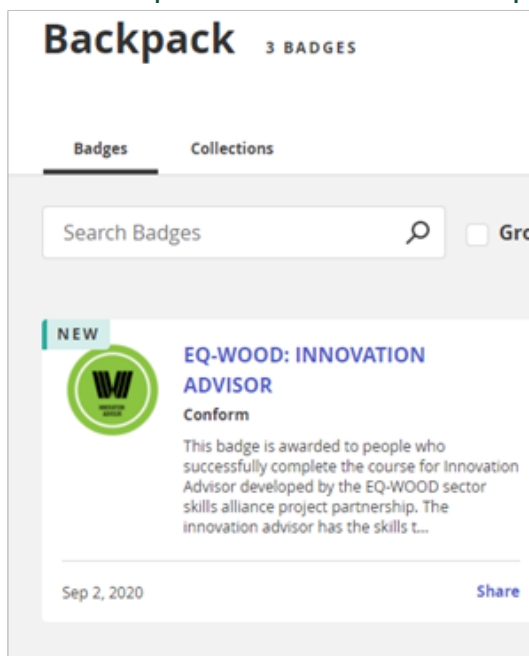
 Badge import settings

There are no public collections of badges available in your backpack.  
Only public collections are shown. Visit your [backpack](#) to create some public collections.

Now you can find the badge earned in your online backpack

Example from another project



**Backpack** 3 BADGES

Badges Collections

Search Badges

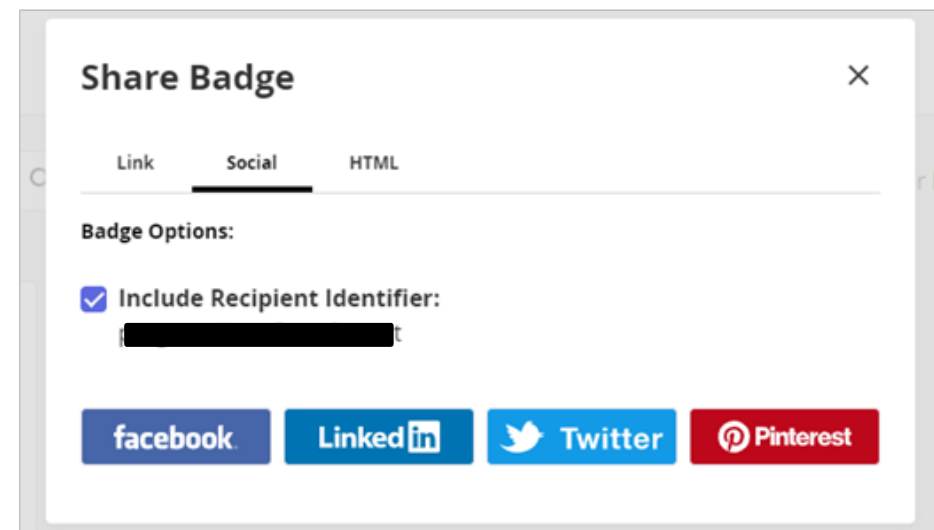
**NEW** **EQ-WOOD: INNOVATION ADVISOR**  
Conform

This badge is awarded to people who successfully complete the course for Innovation Advisor developed by the EQ-WOOD sector skills alliance project partnership. The innovation advisor has the skills t...

Sep 2, 2020 [Share](#)



and **share it** wherever you want



**Share Badge** X

Link Social HTML

**Badge Options:**

**Include Recipient Identifier:**  
[REDACTED]

[facebook](#) [LinkedIn](#) [Twitter](#) [Pinterest](#)

# Student Progress Monitoring





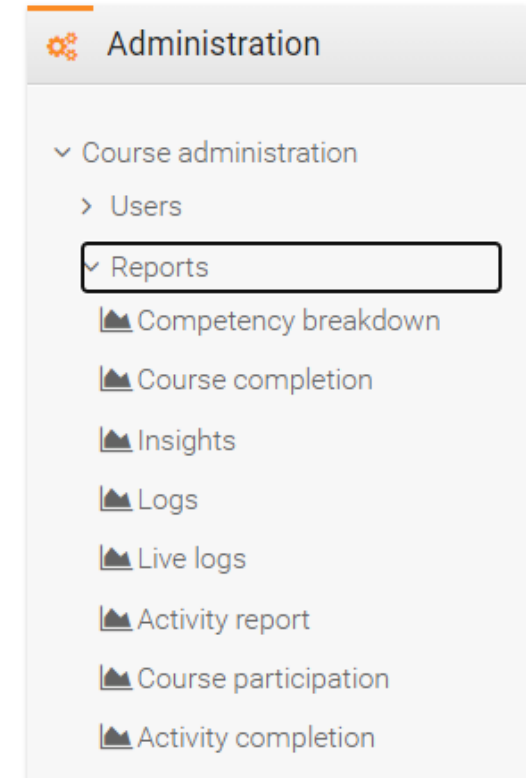
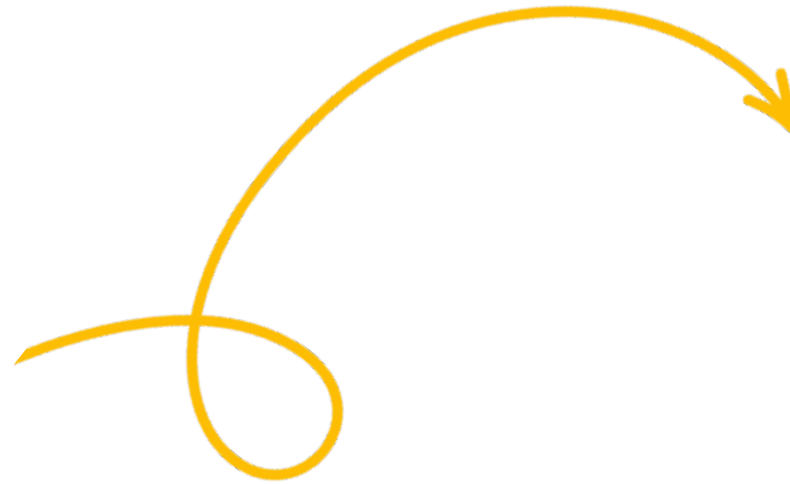
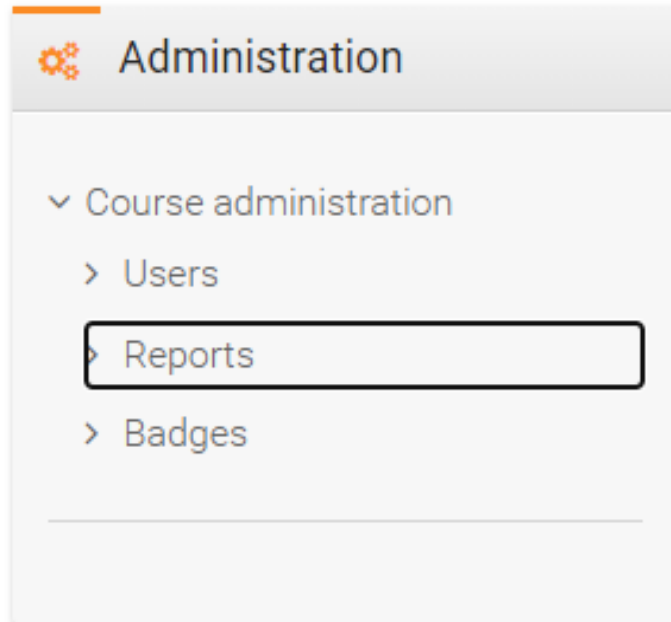
## Monitoring participants' progress

Partners responsible for monitoring participant progress that are **already registered in the e-learning platform ERUDIRE and enrolled in one of the groups available**, prior communication to CONFORM of their name, surname and email address, **will be made “teachers” of the group** where they are enrolled.

In this way, they will be able to monitor the progress of training of the participants enrolled in the same group at any time: i.e. if students have completed or not completed the training pills, if students have passed or not passed the tests, etc.

## Monitoring participants' progress

Please click on the "reports" tab in the "Administration" panel, as shown in the screenshot, and then on "Activity Completion"



# Monitoring participants' progress

## Example from another project

Separate groups: IT - ITALY

First name **All** [A B C D E F G H I J K L M N O P Q R S T U V W X Y Z]

Surname **All** [A B C D E F G H I J K L M N O P Q R S T U V W X Y Z]

Page: 1 2 (Next)

Now clicking on the “activity completion” tab, you can see the evaluation of the group of users called “ITALY”.

In particular, you can see if students have completed any activities included in the DiSuDeSME Course.

First name / Surname	Email address	Choose the group	EVALUATION QUESTIONNAIRE	1.1 - Introduction to ...	A1.1 - 1 - Design thinking ...	A1.1 - 2 - Design thinking ...	1.2 - How to stimulate ...	1.3 - Methodologies for ...	1.4 - Idea selection and ...	1.5 - Understanding Rapid ...	A1.5 - 1 - Rapid ...	1.6 - How to lead and ...	1.7 - FINAL TEST - DESIGN ...	2.1 - Introduction To ...	2.2 - Innovation As A ...	A2.2 - 1 - Company cases	2.3 - FINAL TEST - ...	3.1 - Technology And ...	3.2 - Market Observatory	3.3 - Brand And Brand ...	3.4 - Life Cycle Of A Product	3.5 - Strategic Perspective	A3.5 - 1 - Strategic ...	3.6 - FINAL TEST - DESIGN, ...
Alessia	[REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
[REDACTED]	[REDACTED]																							
Mattia	[REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
[REDACTED]	[REDACTED]																							
Alessio	[REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
[REDACTED]	[REDACTED]																							

## Monitoring participants' progress

At the end of the page, you can also download an excel file with all the results.

Example from another project

Ivan	[REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Francesca	[REDACTED]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

[Download in spreadsheet format \(UTF-8 .csv\)](#)

[Download in Excel-compatible format \(.csv\)](#)

# Monitoring participants' progress

Example from another project

## Grader report

View Setup Export

Grader report Grade history Outcomes report Overview report User report

Separate groups: IT - ITALY

IT - ITALY: 29/29

First name  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Navigation

- Home
- Dashboard
- Site pages
- My courses
  - eqwood
    - Participants
  - Badges
  - Competencies
  - Grades
    - General
    - 1. DESIGN THINKING

First name / Surname		Email address	EQ-WOOD		
			4.1.1 - TEST - 1 - BASICS O...	2.3 - FINAL TEST - INNOVA...	4.1.2 - TEST - 2 - BASICS O...
	[REDACTED]	[REDACTED]	-	-	-
	[REDACTED]	[REDACTED]	40.00	-	26.00
	[REDACTED]	[REDACTED]	60.00	-	0.00
	[REDACTED]	[REDACTED]	100.00	-	48.00
	[REDACTED]	[REDACTED]	-	-	-

Moreover, if you click on the “grades” tab in the navigation panel, you can see test details, that are the scores obtained by the students.

# Monitoring participants' progress

## Example from another project

To obtain details of an individual participant all you need to do is click on the icon in the column between "Name" and "e-mail address". The following screen then appears.

You can also send a private message. The addressee will receive an e-mail in the same way as social media work.

MESSAGE ADD TO CONTACTS

View Setup Export

Grader report Grade history Outcomes report Overview report User report

Separate groups: IT - ITALY Select all or one user Alessia Amarante

View report as User

Grade item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
<b>EQ-WOOD</b>						
4.1.1 - TEST - 1 - BASICS OF PROJECT MANAGEMENT	0.00 % ( Empty )	-	0-100	-		0.00 %
2.3 - FINAL TEST - INNOVATION MANAGEMENT	0.00 % ( Empty )	-	0-100	-		0.00 %
4.1.2 - TEST - 2 - BASICS OF PROJECT MANAGEMENT	0.00 % ( Empty )	-	0-100	-		0.00 %



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