E-learning Platform Technical Manual

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E-learning Platform

To view the products created for the **DiSuDeSME project**, you need to register on "Erudire" e-learning platform at http://www.erudire.it/ by logging in at the box in the top right hand corner as shown as follows:

Create an account

If you do not have access credentials, you need to register, by clicking on «create an account» on the homepage of the platform

After you have clicked on «create an account» you need to follow the registration procedure available

Create an account

Then complete the boxes with the information required

Create an account

Please bear in mind to:

- ✓ Complete the "New account" form with the data requested.
- ✓ An email will be sent to the address you provided
- ✓ If you do not receive the email**, please check your spam folder before contacting us**
- ✓ Read the email and click on the link contained in the message
- ✓ After confirming your account, you will be authenticated by the system
- ✓ Once authenticated, you will be able to choose which course to register for
- ✓ When you reset the password, please remember that the link received by email is valid only for 30 minutes (PLEASE CHECK YOUR SPAM BOX if you do not receive a link straight after registering)

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Choice of language

To choose the navigation language, all you need to do is select it from the menu bar.
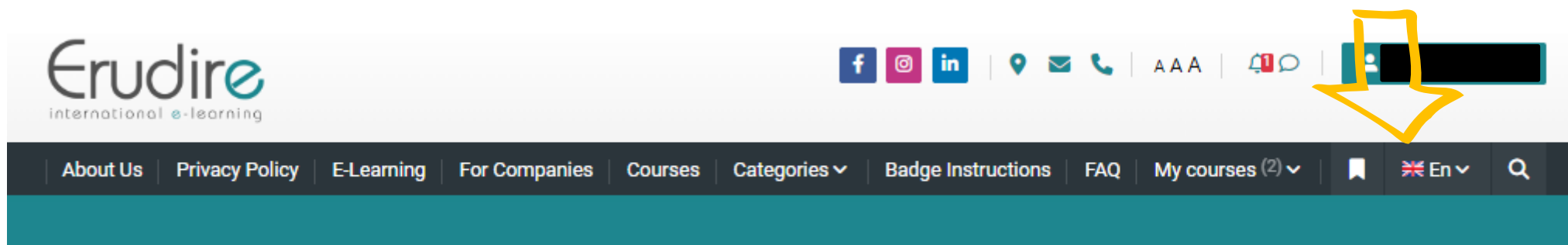
Access to audio-visual products

After having logged in with the credentials you have or those you have created, you need to click on the **«categories»** tab at the top, then on **«Erasmus+ 2021-2027»** course category in the homepage of the platform and choose **«DiSuDeSME»**

DISUDESME

DiSuDeSME – Digitalisation for sustainable development of SMEs is the project financed by the Erasmus+ European Union program. The main aim of the project is to provide appropriate curriculum on topics related to sustainable Digital Transformation Training Scheme for SMEs.

The course consists of **4 modules** that cover the topics of **Innovation-enabling policy & regulation, Green(er) Technologies, Digital Social Innovation and Circular Economy** and are in the form of **interactive OERs** containing a multitude of further information materials.

Non-editing teacher: National Agency
Enrolled students: 14

ENTER THIS COURSE

Then click on «**Enter this course**»

Access to audio-visual products

To access the products, you **have to choose the group first**

Choose the group

Please choose your group in order to access the course resources

Choose a group

⌄ MODULE 1 - INNOVATION-ENABLING POLICY & REGULATION

1.1 - SUSTAINABLE MANAGEMENT APPROACH AND STRATEGIES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare

1.2 - THE ROLE EU POLICY AND REGULATIONS IN SME DEVELOPMENT PROCESSES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare

1.3 - SUSTAINABLE DIGITAL MARKETING STRATEGIES

🔒 Condizioni per l'accesso: Appartenere a qualsiasi gruppo

Visualizzare

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Access to audio-visual products

To do this, please click on the sentence "**Choose the group**" highlighted in red and tick the right box

Choose the group

Gruppi separati [Tutti i partecipanti ‡]

Visualizza 10 risposte di 10 partecipanti

Scelta	Gruppo	VISUALIZZA DESCRIZIONE	Membri	Membri del gruppo VISUALIZZA MEMBRI DEL GRUPPO
☐	EN - OTHERS		0	
☐	PL - POLAND		2	
☐	IT - ITALY		2	
☐	LT - LITHUANIA		5	
☐	ES - SPAIN		1	
☐	BE - BELGIUM		0	

Now clicking on **"click here"** you can return to the list of training materials contained in the DiSuDeSME course.

Choose the group

Your choice has been saved ✕

Separate groups: IT - ITALY

Please choose your group in order to access the course resources

After choosing, **click here** to return to the list of contents.

Your selection: IT - ITALY

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Access to audio-visual products

At this point, you can choose the products created in English and in one of the language of the group chosen.

Entering the course, all you do is **click on the icons** of the unit you would like to see.

You have to proceed step by step along the course to complete it!

Badge Platform Manual

Open Badges

Open Badges are **visual tokens** of achievement, affiliation, authorization, or other trust relationship sharable across the web.

Open Badges **represent a more detailed picture than a CV** or résumé as they can be presented in ever-changing combinations, creating a constantly evolving picture of a person's lifelong learning.

Open Badges are **digital credential systems** that adopt the OBI - Open Badges Infrastructure standard and apply the blockchain in line with the IMS Global Standard, as a tool to represent, understand (both human and machine), **verifiability, traceability, sharing, portability and recognition of the results or skills achieved** by a learner even in **non-formal contexts** (e-learning and WBL)

Open Badges

To access the Open Badges pages click on "Badges" on the navigation panel on the right

Open Badges

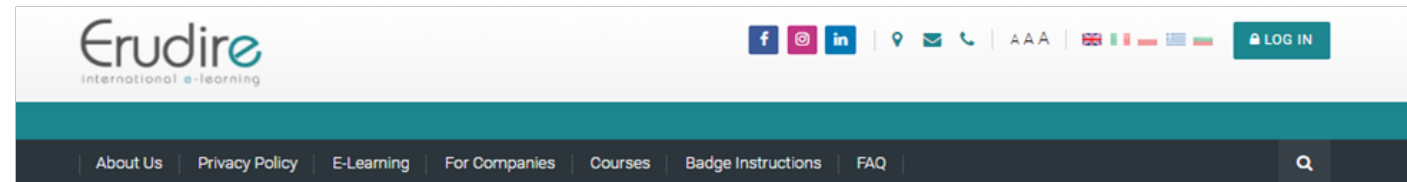Once you access the Open Badges page you can see all the "Badges" available for the course.

If you **pass all the tests** at the end of each unit you will **receive the DiSuDeSME badge**

Badges Registration Instructions

In this manual you can also find **the instructions to include the badge earned on the Erudire platform in an online backpack** that collects and organises digital badges and credentials.

CONFORM have linked Erudire platform to the **badgr platform (https://badgr.com/)** used by thousands of organizations around the world to create branded learning ecosystems that support their communities with digital credentials, stackable learning pathways, and portable learner records.

To see more click here
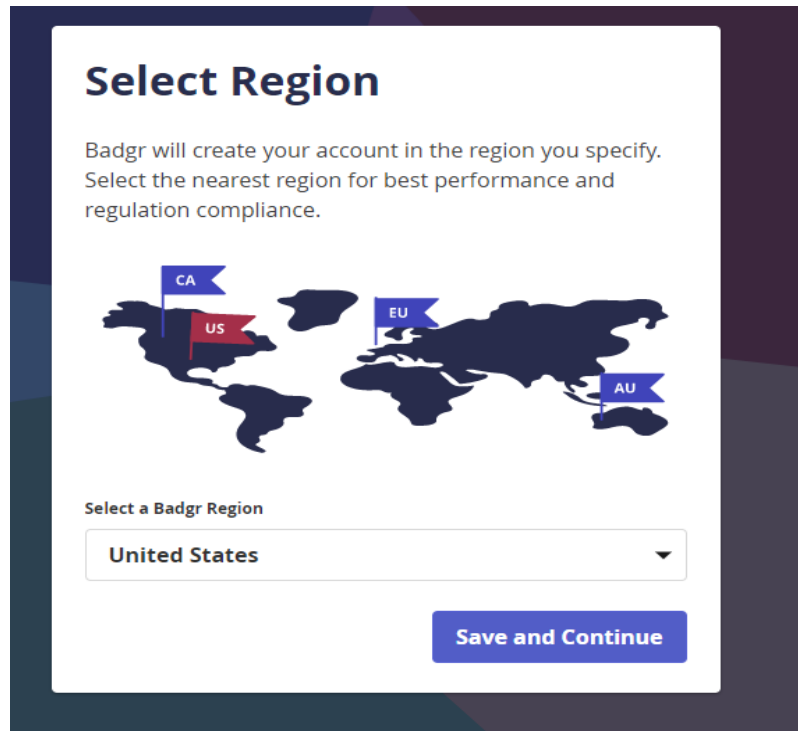
First of all, you need to **register to badgr platform** clicking on "create an account"

and then **select the region** "United States" (this is a bug of the platform. It works only if you choose this region)

and continue the registration

Select Region

Badgr will create your account in the region you specify. Select the nearest region for best performance and regulation compliance.
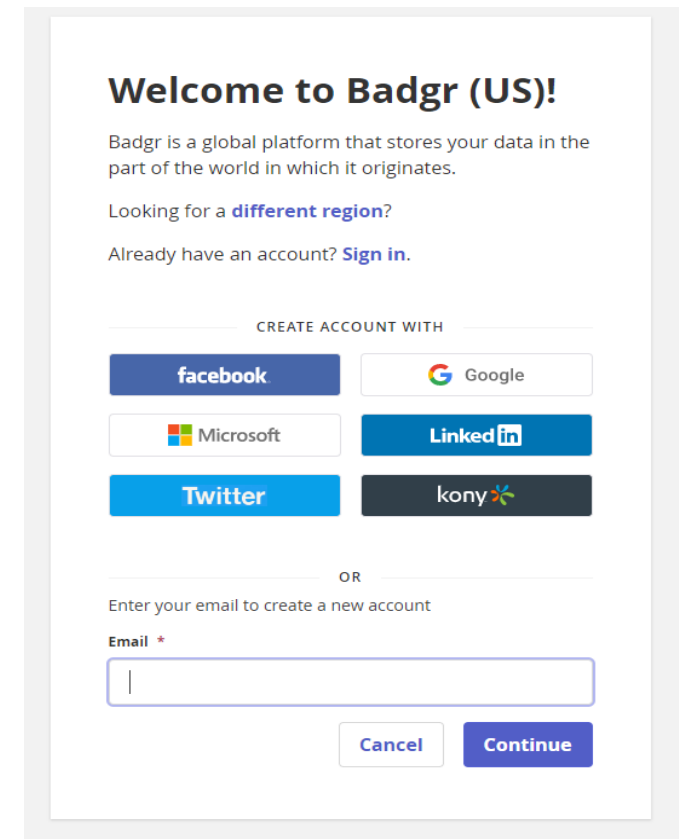
Select a Badgr Region

United States

Save and Continue

Welcome to Badgr (US)!

Badgr is a global platform that stores your data in the part of the world in which it originates.

Looking for a **different region**?

Already have an account? **Sign in**.

CREATE ACCOUNT WITH

facebook   G Google
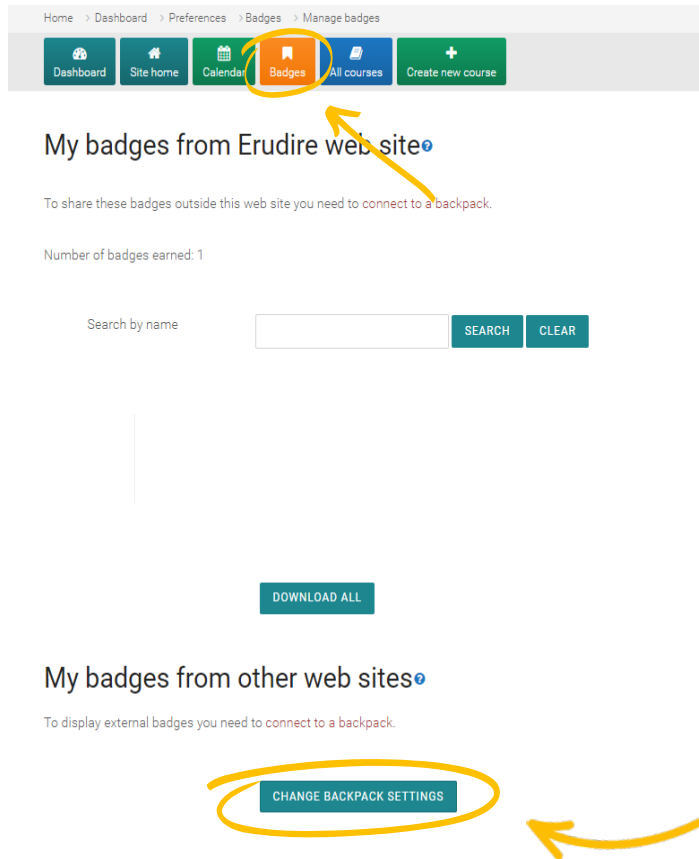
Microsoft   Linked in

Twitter   kony

OR

Enter your email to create a new account

Email *

Cancel   Continue

Once the registration has been completed, **you can set your backpack on Erudire platform** clicking on the bottom "badges" of the top menu bar

and then on "Change backpack settings"

Now you have to include your email address and password
(click on the pen to edit the box) and click on "connect to backpack"

Backpack settings

Backpack connection

Backpack URL	https://badgr.io
Status	Not connected
Email address	
Password	Click to enter text 🖉 👁

CONNECT TO BACKPACK

There are required fields in this form marked ❗.

An email will be sent to **activate the backpack connection**

(please remember to check your spam box and follow the instructions)

A verification email has been sent to ███████████████ Click on the verification link in the email to activate your ❓✕
Backpack connection.

Backpack settings

−	Backpack connection
Status	Verification pending
Email address	████████████

RESEND VERIFICATION EMAIL   **CONNECT USING A DIFFERENT EMAIL ADDRESS**

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After verifying the email, **the backpack will be connected to the Erudire platform.**

Thanks for verifying your email address. You are now connected to your backpack.

Backpack settings

▼ Collapse all

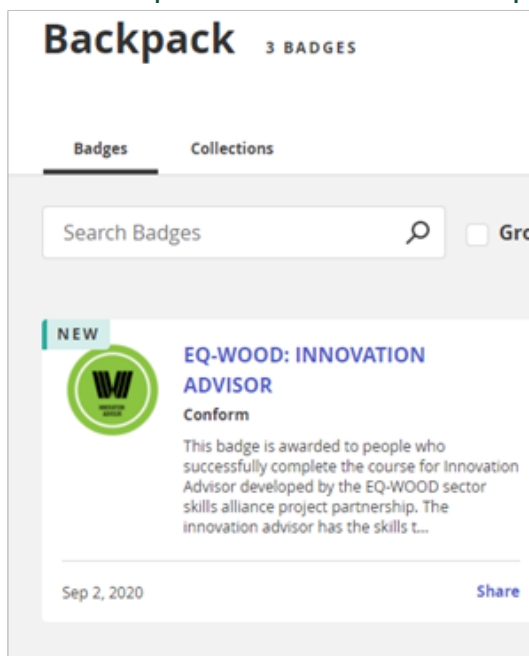| Backpack connection	
URL	https://badgr.io
Status	Connected
Email address ❓	▊▊▊▊▊▊▊▊▊▊
	DISCONNECT

Badge import settings
There are no public collections of badges available in your backpack.
Only public collections are shown. Visit your backpack to create some public collections.

SAVE CHANGES   **CANCEL**

Now you can find the badge earned in your online backpack

Example from another project

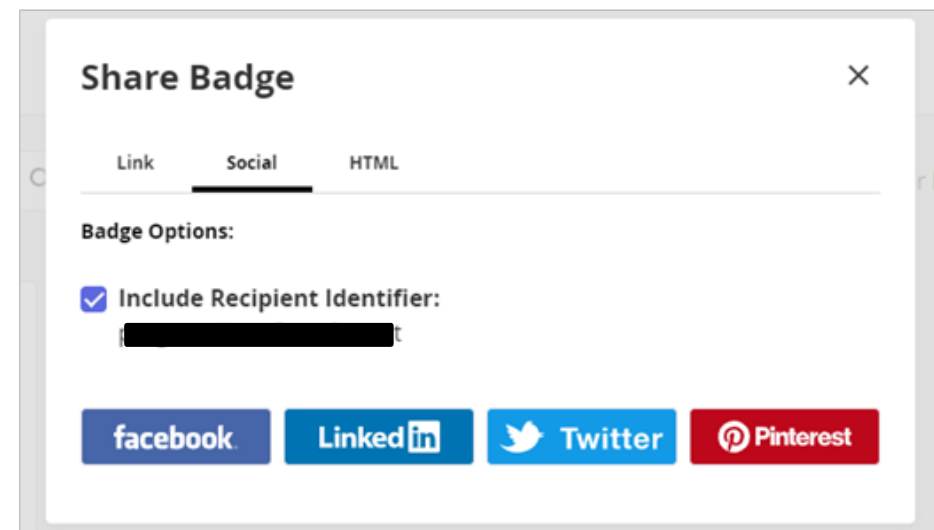

Backpack 3 BADGES

Badges | Collections

Search Badges

NEW

EQ-WOOD: INNOVATION ADVISOR
Conform

This badge is awarded to people who successfully complete the course for Innovation Advisor developed by the EQ-WOOD sector skills alliance project partnership. The innovation advisor has the skills t...

Sep 2, 2020   Share

and **share it** wherever you want

Share Badge   ×

Link | Social | HTML

Badge Options:

☑ Include Recipient Identifier:

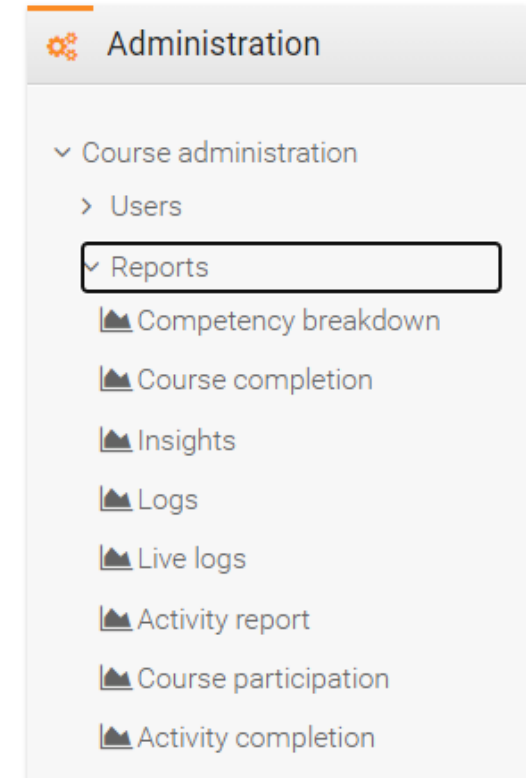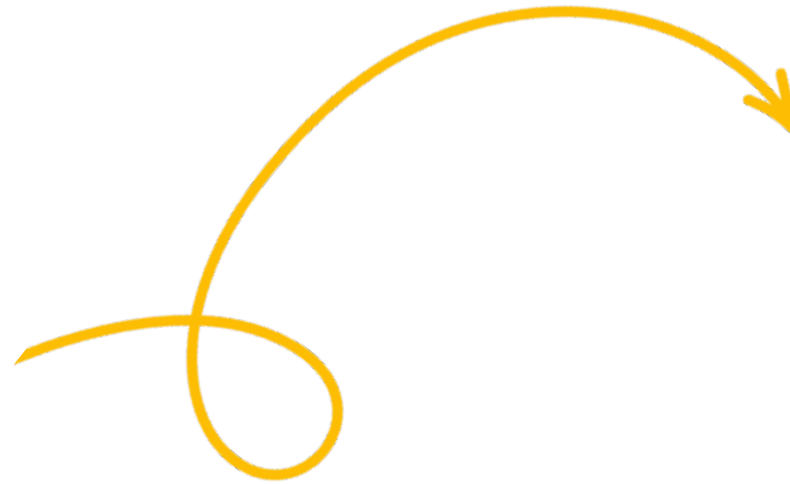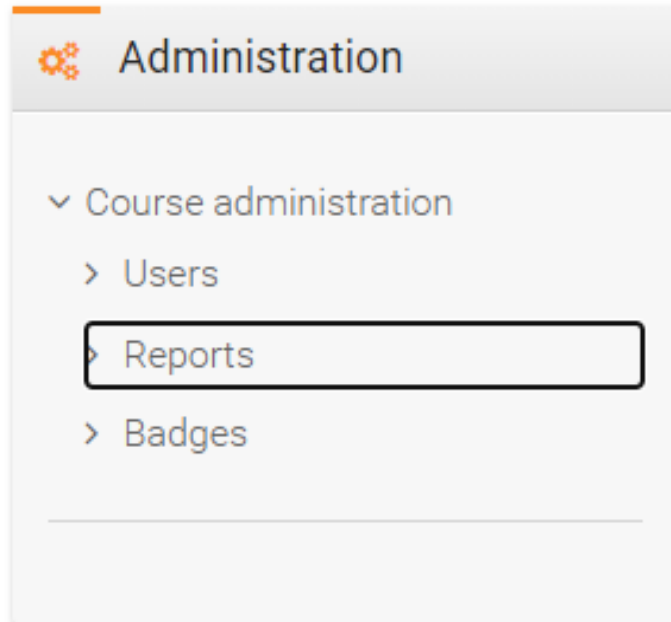facebook | Linked in | Twitter | Pinterest

Student Progress Monitoring

Monitoring participants' progress

Partners responsible for monitoring participant progress that are **already registered in the e-learning platform ERUDIRE and enrolled in one of the groups available**, prior <u>communication to CONFORM</u> of their name, surname and email address, **will be made "teachers" of the group** where they are enrolled.

In this way, they will be able to monitor the progress of training of the participants enrolled in the same group at any time: i.e. if students have completed or not completed the training pills, if students have passed or not passed the tests, etc.

Monitoring participants' progress

Please click on the "reports" tab in the "Administration" panel, as shown in the screenshot, and then on "Activity Completion"

Monitoring participants' progress

Example from another project

Now clicking on the "activity completion" tab,
you can see the evaluation of the group of users called "ITALY".

In particular, you can see if students have completed any activities included in the DiSuDeSME Course.

Monitoring participants' progress

At the end of the page, you can also download an excel file with all the results.

Example from another project

Download in spreadsheet format (UTF-8 .csv)
Download in Excel-compatible format (.csv)

Monitoring participants' progress

Example from another project

Moreover, if you click on the "grades" tab in the navigation panel, you can see test details, that are the scores obtained by the students.

Grader report

| View | Setup | Export |

| Grader report | Grade history | Outcomes report | Overview report | User report |

Separate groups: IT - ITALY

IT - ITALY: 29/29

First name **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname **All** A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

First name / Surname ▲		Email address	4.1.1 - TEST - 1 - BASICS O... ⇕	2.3 - FINAL TEST - INNOVA... ⇕	4.1.2 - TEST - 2 - BASICS O... ⇕
	⊞		-⊕	-⊕	-⊕
	⊞		40.00⊕	-⊕	26.00⊕
	⊞		60.00⊕	-⊕	0.00⊕
	⊞		100.00⊕	-⊕	48.00⊕
	⊞		-⊕	-⊕	-⊕

EQ-WOOD —

Navigation

- ∨ Home
  - 🕸 Dashboard
  - > Site pages
  - ∨ My courses
    - ∨ eqwood
      - > Participants
      - 🛡 Badges
      - ☑ Competencies
      - **⊞ Grades**
      - > General
      - > 1. DESIGN THINKING

Monitoring participants' progress

Example from another project

To obtain details of an individual participant all you need to do is click on the icon in the column between "Name" and "e-mail address". The following screen then appears.

You can also send a private message. The addressee will receive an e-mail in the same way as social media work.

💬 MESSAGE   📇 ADD TO CONTACTS

View   Setup   Export

Grader report | Grade history | Outcomes report | Overview report | User report

Separate groups: IT - ITALY

Select all or one user   Alessia Amarante ⬍

View report as   User ⬍

Grade item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
📁 **EQ-WOOD**						
🔸 4.1.1 - TEST - 1 - BASICS OF PROJECT MANAGEMENT	0.00 % (Empty)	-	0–100	-		0.00 %
🔸 2.3 - FINAL TEST - INNOVATION MANAGEMENT	0.00 % (Empty)	-	0–100	-		0.00 %
🔸 4.1.2 - TEST - 2 - BASICS OF PROJECT MANAGEMENT	0.00 % (Empty)	-	0–100	-		0.00 %

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